



Component Supplier PPAP Checklist

	Supplier - Please use this as a guide in creating your PPAP package. Include this completed form with your submission	Check as completed
	Part Number	
	Part Name	
	Application Vehicle	
1	Part Submission Warrant	Complete all information Include an action plan for any non-conformances
2	Design Record & E/C Documents	Supplied print /design record must be approved by OEM or Lacks Design Engineer
3	Dimensional Report	Present in AIAG format
		Include a ballooned print or road map of inspection points
4	AAR	For OEM directed source, part must be OEM approved Include an AAR sample with PPAP submission
5	Gauge R&R	Design to be reviewed with Lacks Design / QE
6	Gauge Certification	Provide a copy of the gauge manufacturers certification for gauge
7	Initial Process Study	Must reflect significant characteristic on design record, if none are listed then per suppliers recommended characteristic based on product / process application
8	Process Flow	
9	D/P FMEA	Follow latest AIAG guideline
		List recommended actions for high rpns
		List below on this form the top three customer concerns from a similar part
10	Control Plan	Show pre-launch / containment considerations
11	Material / Test Results	Material / performance certification must show compliance to each element in the specification
12	Qualified Lab Documents	Include lab accreditation for each material and performance supplier
13	IMDS*	Include IMDS number / report
14	Sample Product	Include samples with ppap package for fit & function review
		Customer concerns from similar part:
		1)
		2)
		3)

* If you are unfamiliar with IMDS requirements, please contact your Lacks Purchasing Agent

Supplier Signature Date

Submit signed form with PPAP submission